

Memorandum

ATTENTION ALL TENANTS OF MENARA TA ONE
CC
FROM MENARA TA SDN BHD
DATE 15 AUGUST 2016
SUBJECT **CHANGE OF CAR PARK OPERATING PROCEDURE**

Dear Valued Tenants,

In the event a tenant wishes to terminate the lease of a car park space in Menara TA One, they are required to give TA Property Management at least 24 hours' notice in writing via email to propertymanagement@ta.com.my or visiting our office on Level 8, Menara TA One.

Please be aware that if a tenant terminates at any time within the month, the full current month's parking charge is payable. It is therefore advisable to terminate a car park lease at the end of the month.

Your kind attention is appreciated.

Thank you.

Note: This is a computer generated document. No signature is required.